

Dear Mr Black,

I am a Licensing Officer for North Yorkshire Police, part of my role is to process all licensing applications that are submitted to North Yorkshire Police in our role as a responsible authority (as defined by the Licensing Act 2003). I would ask that you accept this e-mail as both an acknowledgement to your communication and the formal response.

In assessing this application I have considered the Licensing Objectives and the police would seek the following conditions at Bosc Café, Hawes, in addition to those offered in your application to mitigate the risk of Crime and Disorder and Public Nuisance at the premises. Should these conditions not be acceptable to you then North Yorkshire Police would submit a formal representation in respect of this matter.

1. **Incident & Refusals Register**

*An incident log will be kept at the premises and made available on request to an authorised officer or the police which will record the following:*

- *crimes reported to the venue related to licensable activity*
  - *complaints received regarding crime and disorder related to licensable activity*
  - *any incidents of disorder*
  - *any refusal of sale*
- *with such records being kept for a minimum of one year. [For the avoidance of doubt, the one year period relates to each respective entry in the log book and runs from the date of that particular entry]*

2. *The premises shall operate the **Challenge 25 policy** for the sale of alcohol. The only acceptable proof of age identification shall be a current passport, Photo card Driving Licence or identification carrying the PASS logo (until other Effective identification technology e.g. thumb print or pupil recognition, is adopted by the Premises Licence Holder).*

3. It is the responsibility of the dps / manager to risk assess all events to be held at the premises, this would include risk assessing the need for SIA door supervisors for each event.

4. *All "off sales" of alcohol shall be in sealed containers except where they are for consumption in a clearly delineated external area, intended for this purpose, i.e. an area covered by a pavement licence or within a beer garden or outdoor seated area under the control of the premises.*

5. **Staff Training**

A documented staff training programme shall be provided to all members of staff involved in the retail sale of alcohol at the premises in respect of the following:-

- retail sale of alcohol;
- age verification policy;
- conditions attached to the Premises Licence;
- permitted licensable activities;
- the licensing objectives;
- operation of the cctv system, including producing copies of footage on the request of police or another responsible authority (can be designated staff only).

with such records being kept for a minimum of one year. [For the avoidance of doubt, the one year period relates to each respective entry in the log book and runs from the date of that particular entry]

6. CCTV

*A digital colour CCTV system will be installed at the venue.*

*. It will be maintained, working and recording at all times the premises are open for licensable activity.*

*. The recordings should be of capable of providing clear images to be produced in Court or other such hearing.*

*. Copies of the recordings will be kept available for any Responsible Authority for **28 days**. Subject to Data Protection requirements.*

*. Copies of the recordings shall be made available to any Responsible Authority **within 48 hrs** upon request. Subject to Data Protection requirements.*

*. Copies of the recordings will display the correct time and date of the recording.*

*It is the responsibility of the management to ensure that there are sufficient members of staff and/or management available during the hours of operation to be able to download evidence from the CCTV system at the request of the police or responsible authority. Subject to Data Protection requirements.*

7. The premises will primarily operate as a café, the sale of alcohol will be ancillary to this.

I would be grateful if you could respond by 5pm on 13/06/2025 ( at the latest ) if you are amenable to the above conditions. If I have not received any communication from you by this time, I will submit a formal representation on behalf of North Yorkshire Police to the licensing authority.

If you wish to discuss any of the above please do not hesitate to contact me.

I look forward to hearing from you in relation to this matter.

Kind regards,

**Dave**

**Dave Furlong PC 1720**

Police Licensing Officer

Police Licensing Unit

Partnership Hub

Web: [www.northyorkshire.police.uk](http://www.northyorkshire.police.uk)

Twitter: @NYPAlcohol\_Lic